

WIA Fact Sheet

What can the Workforce Investment Act (WIA) program offer?

- Up to \$5,000 for tuition, books, fees, uniforms, etc.
- Up to 30 months of training depending on choice of training program
- Possible \$25 - \$50 stipend per week paid directly to participant
- WIA counselors will provide information on childcare services, youth programs, resume writing, etc.

How do I qualify for WIA?

- You must complete the WorkKeys assessment
- You must meet guidelines which are dependant on your household income and work status. (For further information on guidelines you can speak to your WIA case manager.)

After I have been determined eligible, what are the “rules” or specifications for using WIA training funds?

- You must apply for PELL by completing your FASFA. This can be done online. (See staff in our resource room or financial aide advisor at school for assistance). This must be done each year while in training.
- A copy of your Student Aid Report (SAR) must be given to the WIA case manager **before** an Individual Training Account (ITA) is issued.
- If you are default on any Federal loans, you may **not** be eligible for WIA funding.
- You must carry 12 credit hours if attending an institute of higher education or at least 10 instructional hours a week for all other training.
- You must maintain a 2.5 GPA throughout the program.
- Training is limited to one (1) training program whether completed successfully or unsuccessfully.

- You **must** get prior approval from your WIA case manager if considering a change in your major. Otherwise you will no longer be eligible for WIA funding.

Is there anything else I should know?

- **Must** complete your program within 30 months.
- **Must** have Acceptance Letter (if applicable) into the program of choice **before** an ITA is issued.
- WIA will not pay for any pre-requisite classes nor will WIA pay for any re-take classes previously paid for with WIA funding.
- All other funding (PELL, SEOG, Scholarships, etc.) will be applied to training costs **before** WIA will pay.
- **Must** give the training provider all receipts for required supplies purchased for reimbursement
- **Must** sign a release for WIA staff to request grades and / or transcripts which will be requested at the end of each semester or grading period.
- **Must** sign an Employment Information Release Agreement
- **Must** notify your case manager of any employment during and after training.

Who can I contact if I have questions regarding the WIA program?

- Contact your WIA case manager at the WORKFORCE West Virginia Career Center.